



Position: **Senior Scheduler – West Valley, New York**

MOCA Systems is a nationally recognized program and construction management firm that greatly improves project performance. We provide a unique approach to project controls (cost and schedule management) that helps owners more consistently achieve better within-budget and on-time project performance.

With MOCA experiencing steady growth, we are actively seeking a Senior Scheduler to work with our client, the US Department of Energy, Office of Environmental Management (DOE-EM) at West Valley Demonstration Project in West Valley, New York. Interested candidates should have a thorough understanding of critical path scheduling techniques and construction principles, to develop and maintain project schedules using Primavera P6 for DOE-EM projects.

Qualities you will have if you are a great candidate:

Required

- BS in Engineering, Construction Management or related field, or 15 years of progressive experience in construction related field.
- 5+ years of scheduling experience using Primavera
- Project Management/Scheduling experience related to large scale environmental clean-up related to radioactive contaminated sites and facilities
- Experience using Primavera (P6) software
- Thorough understanding of construction project management and CPM scheduling with an emphasis on the evaluation of contractor pay applications, claims and change orders
- Understanding of the Department of Energy Office of Environmental Management project management G 413.3 Guides
- Proficiency in Microsoft Word and Excel (Proficiency in PowerPoint is desirable)
- Experienced in reading contract drawings and specifications
- Experience in developing, updating and evaluating cost loaded construction schedules
- Ability to evaluate/validate schedule progress through job site walks and job observations
- Experienced in schedule analysis for impact in pricing and negotiating change orders
- Experienced in establishing recovery schedules
- Ability to interact directly with clients
- Ability to supervise other employees
- Self starter, able to work with minimal supervision
- US Citizenship mandatory
- Detail oriented, analytical and clear communicator

A Plus

- Q or L Security Clearance
- Primavera Certification
- Experience with Integrated Master Scheduling (IMS)
- AACE International Project Scheduling Professional Certification
- Earned Value Management Experience
- Claims Analysis experience

Are you able to perform the typical duties and responsibilities this job requires?

- Lead the development of critical path schedules, resource and cost loaded
- Progress current schedules in accordance with client requirements
- Analyze, evaluate, and forecast current status against an established baseline schedule
- Assess the impact(s) of changes and schedule slippages
- Maintain an Integrated Master Program Schedule that includes multiple projects and dependencies
- Work closely with clients and project management team in setting project goals and analyzing the status of projects
- Communicate clearly with a wide variety of technical professionals

Please visit our website www.MOCAsystems.com for more information about benefits, career opportunities and life at MOCA Systems

For immediate consideration please send Resume, Cover Letter AND Salary History/Requirements to Resumes@mocasystems.com